



## NOTICE OF MEETING

<i>Meeting</i>	<b>Hampshire &amp; Isle of Wight Fire &amp; Rescue Authority (Shadow Authority)</b>	<i>Clerk to the Hampshire &amp; Isle of Wight Fire and Rescue Authority (Shadow Authority)</i> <b>John Coughlan CBE</b>
<i>Date and Time</i>	<b>Wednesday 10th February, 2021 11.30 am</b>	<i>The Castle, Winchester Hampshire SO23 8UJ</i>
<i>Place</i>	<b>Virtual Teams Meeting - Microsoft Teams</b>	
<i>Enquiries to</i>	<b><u><a href="mailto:members.services@hants.gov.uk">members.services@hants.gov.uk</a></u></b>	

### FILMING NOTIFICATION

This meeting will be recorded and broadcast on the HFRS YouTube channel.

### Agenda

1 **APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

2 **DECLARATIONS OF INTEREST**

To enable Members to disclose to the meeting any disclosable pecuniary interest they may have in any matter on the agenda for the meeting, where that interest is not already entered in the Authority's register of interests, and any other pecuniary or non-pecuniary interests in any such matter that Members may wish to disclose.

3 **MINUTES OF PREVIOUS MEETING** (Pages 5 - 8)

To confirm the minutes of the previous meeting

4 **DEPUTATIONS**

Pursuant to Standing Order 19, to receive any deputations to this meeting

5 **CHAIRMAN'S ANNOUNCEMENTS**

To receive any announcements the Chairman may wish to make.

6 **MEMBER DEVELOPMENTS**

To receive any updates from Members of the Authority

7 **TRANSFER OF EXISTING APPROVED POLICIES** (Pages 9 - 14)

To consider a report of the Chief Fire Officer, which seeks approval for the existing approved Hampshire Fire and Rescue Authority (HFRA) policies to be transferred to the Hampshire and Isle of Wight Fire and Rescue Authority (HIWFRA) on 1 April 2021

8 **HEALTH, SAFETY AND WELLBEING STATEMENT OF INTENT**  
(Pages 15 - 20)

To consider a report from the Chief Fire Officer, which seeks approval for the revised Health, Safety and Wellbeing (HSW) Statement of Intent for the HIWFRS on 1 April 2021.

9 **HAMPSHIRE AND ISLE OF WIGHT FIRE AND RESCUE SERVICE SAFETY PLAN YEAR 2 IMPROVEMENTS** (Pages 21 - 32)

To consider a report from the Chief Fire Officer, which seeks approval for the Hampshire and Isle of Wight Fire and Rescue Safety Plan Year 2 improvements.

10 **INTERNAL AUDIT CHARTER & INTERNAL AUDIT PLAN 2021-22**  
(Pages 33 - 60)

To consider a report from the Chief Internal Auditor, which provides a copy of the Internal Audit Charter and the proposed 2021/22 internal audit plan for the Hampshire and Isle of Wight Fire and Rescue Authority (HIWFRA).

11 **BUDGET AND PRECEPT REQUIREMENT 2021/22** (Pages 61 - 122)

To consider a report from the Treasurer, which presents the 2021/22 forward budget to the Hampshire and Isle of Wight Fire and Rescue Shadow Authority (HIWFRSA) for approval.

12 **TERMS OF REFERENCE FOR HIWFRA FIREFIGHTERS PENSION BOARD AND MEMBERSHIP OF THE BOARD** (Pages 123 - 136)

To consider a report from the Clerk of the Authority, which seeks approval for the Terms of Reference of the Firefighters' Pension Board for the new Combined Fire Authority of Hampshire and the Isle of Wight (HIWFRA) which will come into effect from the 1 April 2021.

13 **HIWFRA MEMBERS ALLOWANCES SCHEME 2021/22** (Pages 137 - 142)

To consider a report from the Clerk of the Authority, which seeks the approval of the Hampshire and Isle of Wight Fire and Rescue Shadow Authority to adopt the Member Allowance Scheme (“the Scheme”) set out at Appendix 1 with effect from 1 April 2021.

14 **HAMPSHIRE AND ISLE OF WIGHT FIRE AND RESCUE AUTHORITY STATUTORY OFFICER APPOINTMENTS** (Pages 143 - 148)

To consider a report from the Chief Fire Officer, which seeks approval from the Hampshire and Isle of Wight Fire and Rescue Shadow Authority to appoint the Chief Fire Officer (CFO) to ensure the general administration of the new combined Hampshire and Isle of Wight Fire & Rescue Authority (HIWFRA) from 1 April 2021.

15 **EXCLUSION OF PRESS AND PUBLIC**

To resolve that the public be excluded from the meeting during the following items of business, as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during these items there would be disclosure to them of exempt information within Paragraphs 1,2 and 3 of Part 1 of Schedule 12A to the Local Government Act 1972, and further that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons set out in the reports.

16 **STATION INVESTMENT PROGRAMME (SIP) - RE-PROVISION OF COSHAM FIRE STATION** (Pages 149 - 232)

To consider an exempt report from the Chief Fire Officer regarding the Station Investment Programme (SIP).

17 **SERVICE HEADQUARTERS - FLEET MAINTENANCE CENTRE (FMC) SPRINKLER SYSTEM INSTALLATION** (Pages 233 - 238)

To consider an exempt report from the Chief Fire Officer regarding a sprinkler system installation at the Fleet Maintenance Centre.

18 **DEPUTY CHIEF FIRE OFFICER APPOINTMENT** (Pages 239 - 246)

To consider an exempt report from the Chief Fire Officer regarding the Deputy Chief Fire Officer appointment.

**ABOUT THIS AGENDA:**

This agenda is available through the Hampshire Fire and Rescue Service website ([www.hantsfire.gov.uk](http://www.hantsfire.gov.uk)) and can be provided, on request, in alternative versions (such as large print, Braille or audio) and in alternative languages.